



GILMORE CAR MUSEUM

VOLUNTEER APPLICATION

First and Last Name: _____

Home Phone: _____ Cell Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email (required): _____ Preferred contact: Email Call Text

Do you speak a foreign language? YES NO If yes, Please list? _____

How did you learn about the Gilmore Volunteer Program? _____

Name of most current/previous employer? _____

Please list your most recent volunteer projects: _____

In case of an emergency, please contact: _____

Phone Number: _____ Relationship: _____

Applicant Signature: _____ Date: _____

Days Available Days and Times (check all that apply):

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM <input type="checkbox"/> PM <input type="checkbox"/>						

FOR OFFICE USE ONLY

Reviewed By: _____ Background Check: _____ Orientation: _____

Interview: _____ Shirts received: _____ Area(s) of service: _____



VOLUNTEER OPPORTUNITIES

Administration

- * Reception desk - answering the Museum's main phone line, greeting office visitors
- * Assisting with mailings, distributing marketing materials
- * Provide administration support for Museum staff when and where necessary

Development / Education

- * Grant writing and research
- * Taking photographs during special events, car shows, etc.
- * Curriculum planning and development (Wednesdays, 9:30am-12:00pm)
- * K-12 School Tours

Gallery Hosts / Weekday Docents

- * Greet guests, interact with Museum visitors, assist with wayfinding
- * Be polite and knowledgeable, share the history of the Museum and collection
- * Walk through Museum galleries, provide light security for vehicles on display and support for Museum staff when necessary

Library/Archives

- * Data entry (must have experience in Microsoft Excel)
- * Sorting, filing, shelving, etc.

Maintenance - Buildings and Grounds

- * Seasonal gardening - planting, weeding, watering, pruning, mulching, clean-up, etc.
- * Painting - window trim, picnic tables, benches, etc.
- * Cleaning - windows, sweeping, dusting, etc.

Maintenance - Automobiles

- * Upkeep and maintenance of Museum's display cars and fleet vehicles
- * Service Shop, for those with mechanical experience (Mondays Only)

Special Events / Car Shows

- * Assist with parking detail, wayfinding, directing patrons to appropriate entrances during car shows, meets, and special events
- * Driving shuttles or Vintage Rides (training and approval required)
- * Special events - Assist with onsite fundraisers like Pint with the Past, Spooktacular, etc.